



JOB DESCRIPTION	
<b>Job Title:</b>	Warehouse Operator
<b>Department/Group:</b>	Operations
<b>Location:</b>	182 Northwest Industrial Court Bridgeton, Missouri 63044
<b>Position Type:</b>	Full-time
<b>Contact:</b>	Mike Forbes <a href="mailto:mike.forbes@4mmetalsupply.com">mike.forbes@4mmetalsupply.com</a> or tel. 314-500-1480
<b>Position Summary:</b>	Unload, move and store a variety of materials, parts and/or products
<b>Applications Accepted By</b>	
Email: <a href="mailto:mike.forbes@4mmetalsupply.com">mike.forbes@4mmetalsupply.com</a> Subject Line: Warehouse Operator	
<b>Job Description</b>	
<p><b>ROLE AND RESPONSIBILITIES</b></p> <ul style="list-style-type: none"> <li>• Unload incoming materials, check identification, report shortages or damaged materials, move to storage area</li> <li>• Move materials between departments, following routing, delivery tickets, or orders</li> <li>• Fill orders from inventory and warehouse stock and deliver to dock for loading</li> <li>• Operate power lift truck to move materials and stack loaded pallets</li> <li>• Operate overhead crane, large forklift and steel cutting equipment</li> <li>• Perform truck and order checks</li> <li>• Implement the QMS as it pertains to their daily tasks and actively pursue Continuous Improvement, including the Plan-Do-Check-Act approach and risk-based thinking</li> <li>• Participates in training other employees</li> <li>• Evaluates workloads across multiple days or multiple shifts</li> <li>• Computer duties to include pick listing: outbound truck and CPU processing; inbound truck receiving</li> </ul> <p><b>QUALIFICATIONS AND EDUCATION REQUIREMENTS</b></p> <p>1-3 years of general labor experience</p> <p><b>PREFERRED SKILLS</b></p> <ul style="list-style-type: none"> <li>• Consistently performs at or above standards</li> <li>• Runs or actively participates in Operation Functional and Safety Meetings/Committees</li> <li>• Consistently shows positive attitude and carries the company flag</li> <li>• Willingness to master all equipment in the facility</li> </ul> <p><b>ADDITIONAL NOTES</b></p> <p>401(k), Life, Medical</p>	